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Saugeen Valley Conservation Authority

2025 Summer Employment Positions: Durham, Saugeen Bluffs Conservation Area
Security and Maintenance Worker (four positions)

Saugeen Valley Conservation Authority (SVCA) invites applications for four seasonal positions of Security and Park Maintenance at both Durham Conservation Area and Saugeen Bluffs Conservation Area.

Why work for us?

SVCA's Administrative Office is situated in the heart of the Saugeen Valley watershed. With our small, but passionate team, you will know your co-workers by name and will have direct access to the considerable knowledge of these individuals.

Summary of Functions

Security and park maintenance positions report to Park Superintendent and assist with the daily maintenance of the Conservation Area, and the enforcement of SVCA policies and regulations. This position provides great experience for reference on future applications to law enforcement positions.

Qualifications:

- Must be enrolled in post-secondary education in policing or security related discipline
- Possess or be willing to obtain Private Security and Investigative Services Act License
- Valid First Aid and CPR certification
- Familiarity with Saugeen Conservation as well as the *Conservation Authorities Act, R.R.O. 1990,* O.Reg. 688/21
- Excellent communication and interpersonal skills
- Ability to keep accurate records
- Ability to work independently and with minimum supervision
- Must have valid Ontario Driver's License (minimum G2)
- Ability to perform manual labour outdoors
- Some experience with grounds maintenance and operation of power equipment such as lawn mower, is beneficial

Duties and Responsibilities

- Enforce applicable Conservation Area rules and regulations
- Respond to complaints and provide effective and courteous customer service
- Operate gate house and reservation system when required
- Assist with day-to-day operational duties such as cleaning washrooms, grass cutting, fleet vehicle cleaning

- Keep Park Superintendent and Assistant Superintendents up to date on issues and complaints
- Abide by all SVCA policies and procedures, including those related to health and safety and use all required PPE
- Must be available to work weekends, nights and holidays

Work Environment and Conditions

All successful applicants must possess their own Green Patch CSA approved safety boots, be able to work outdoors in all weather conditions and be available to work the duration of the season. Some heavy lifting is required. Saugeen Conservation will provide uniform shirts.

Training

SVCA offers comprehensive health and safety training including on the job training for the operation of grounds maintenance equipment, WHIMIS, First Aid, Health and Safety Training.

Location

- Either Durham Conservation Area or Saugeen Bluffs Conservation Area

Work Period

- May to Labour Day 2025, with potential shifts from late April through October
- 40 hours per week, with availability on weekends, nights and holidays

Wage

- $18.50 per hour

Please submit your cover letter and resumé outlining how your experience meets the necessary qualifications by email to:

Human Resources, Saugeen Valley Conservation Authority
careers@svca.on.ca

Email is the preferred submission method. Submit your cover letter and resume as one .pdf document. Document file name and email subject line should be your name followed by _SECMAIN2025 (e.g., John.Smith_SECMAIN2024.pdf).

We thank all applicants for their interest, however only those selected for an interview will be contacted.

SVCA is an Equal Opportunity Employer. In accordance with *Accessibility for Ontarians with Disabilities Act, 2005* (AODA), SVCA will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require disability – related accommodations or more information about accommodation, please visit: www.saugeenconservation.ca/access

All personal information is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA).