

Saugeen Valley Conservation Authority

2025 Manager of Water Resources
One full-time, 6-month temporary contract position

Why work for us?

Saugeen Conservation proudly serves fifteen municipalities across five counties: Bruce, Grey, Huron, Wellington, and Dufferin, ensuring comprehensive and collaborative environmental management and conservation efforts throughout these regions. The Administration Office of Saugeen Valley Conservation Authority is situated in the village of Formosa, Ontario, within the Municipality of South Bruce. We offer competitive public sector pay and the opportunity to make a difference in the communities we serve.

Summary of Functions

The Water Resources Manager is responsible for the planning, coordination, and maintenance of water management programs and projects for the Authority. This includes overseeing the Water Quality program, management of water and erosion control infrastructure on behalf of the Authority and on behalf of member municipalities through agreements and ensuring an effective Flood Forecasting and Warning program. The role also involves supervisory responsibilities and managing the Water Resources department, ensuring all programs and projects are executed efficiently and effectively.

Qualifications

- Required degree in environmental science, resource management, engineering or a similar discipline
- 10 or more years of experience in resource and/or asset management
- 5 or more years of experience directly managing staff
- Knowledge of watershed and resource management principles and practices as well as provincial and municipal legislation related to Conservation Authorities
- Ability to prepare concise and accurate records and reports and confidence to deliver these to the Board of Directors and member municipalities
- Extensive experience in developing external partnerships and preparing funding proposals, grant applications, legal agreements and project management
- Proficiency with various computer programs such as Microsoft Office, GIS platforms
- Must be able to undertake field work as required under varying terrains and weather conditions
- Valid Ontario driver's license

Duties and Responsibilities

- Supervise the day-to-day operation of the Water Resources Department
- Develop, coordinate, and implement approved water management and capital projects in cooperation with others
- Provide technical assistance and serve as a liaison between the Authority, its member municipalities, government ministries, and the public regarding water management programs, including water and erosion control infrastructure, water quality, and flood forecasting and warning
- Support and develop partnerships with member municipalities, government ministries, private industry and others for effective delivery of programs
- Develop, coordinate, and implement the Low Water Response program in partnership with the Ministry of Natural Resources
- Procure grants and manage subsequent projects, including WECl, FHIMP, and other funding opportunities
- Negotiate contribution agreements, easements, or other agreements necessary for the successful implementation and management of programs and projects
- Manage projects and potential negotiation of Category 2 agreements related to water and erosion control infrastructure, and relevant Category 3 agreements, per the direction of the Board
- Work with member municipalities and others to identify Category 2 capital work projects for the next budget cycle
- Manage SVCA water and erosion control infrastructure, including budgeting, staff allocation, communication with benefitting municipalities, review of easements, ownership and inspection reports, review of maintenance records and implementation of associated capital projects
- Coordinate with operations staff as required for the completion of maintenance tasks related to water and erosion control infrastructure
- Assist the Flood Forecasting and Warning Coordinator during high flow events and participation in the rotation of the daily planning cycle
- Develop, monitor, and control the budgets related to the Water Resources department and its projects and programs
- Conduct performance evaluations of staff under supervision
- Hire and schedule staff positions under supervision
- Ensure all employees under supervision work safely in compliance with all SVCA Health & Safety Policies, and OSHA
- Adhere to and promote compliance with all SVCA Health & Safety Policies
- Perform other duties as assigned, appropriate to the responsibilities of the position

Work Environment and Conditions

This position is comprised of field and office work. Work performed in the field occurs during all seasons. The outdoor fieldwork will require physical effort (e.g., navigating uneven terrain, as well as work in and around the water).

During a flood emergency, work in a shift format may be required to document flood conditions, and coordinate with staff. The SVCA hydrometric network necessitates seven (7) day a week checks by the Flood Forecasting and Warning Coordinator, with relief provided by members of the Water Resources department, including the manager.

Travel is normally within the Saugeen watershed, however, additional meetings outside of the watershed may be required.

Location

SVCA's Administrative Office, 1078 Bruce Road 12, Formosa, Ontario

Wages & Benefits

- 37.5 hours per week, full-time, 6-month temporary contract with possibility of term adjustment, based on the duration of leave
- Salary range: \$106,509 to \$126,789, prorated for the length of the contract
- Additional 4% in lieu of vacation pay
- Optional enrolment in OMERS pension plan

Start date:

March 2025

Closing date for applications:

Friday, February 7th, 2025, 11:59pm

Please submit your cover letter and resumé outlining how your experience meets the necessary qualifications by email to:

Human Resources, Saugeen Valley Conservation Authority
careers@svca.on.ca

Email is the preferred submission method. Submit your cover letter and resume as one .pdf document. Document file name and email subject line should be your name followed by _WRMAN2025 (e.g. John.Smith_WRMAN2025.pdf).

We thank all applicants for their interest, however only those selected for an interview will be contacted.

SVCA is an Equal Opportunity Employer. In accordance with *Accessibility for Ontarians with Disabilities Act, 2005* (AODA), SVCA will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require disability –

related accommodations or more information about accommodation, please visit:
www.saugeenconservation.ca/access or email accessibility@svca.on.ca

All personal information is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA).