

**SAUGEEN VALLEY CONSERVATION AUTHORITY**  
**ONTARIO REGULATION 41/24 AND 169/06, AS AMENDED**  
**PERMIT APPLICATION AND RELATED REVIEW FEES**  
**2024**

*(HST not applicable)*

**SVCA Permit Application:**

<b>Minor Works</b>	\$493
<b>Standard Works</b>	\$850
<b>Major Works</b>	\$2000
<b>Complex Works</b>	\$4007

**Other Works:**

<b>Accessory Building</b>	\$280
<b>Secondary Building or Structure</b>	\$280

<b>Permit Extension or Amendment</b>	\$130
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*(Request must be received before permit expires)*

<b>Works Commencing without Permission (violation)</b>	2 times applicable permit application review fee
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<b>Municipal Project (including counties)</b>	Regular applicable fee (as above)
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**Property Inquiry:**

*(The Property Inquiry fee is deducted from the permit application review fee if the application is received within one year for the same proposal.)*

<b>General Verbal or Email Response</b>	No fee
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<b>File Initiation and/or Property Specific Response</b>	\$116
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**Property Specific Letter Response:**

<b>Without Site Inspection</b>	\$280
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<b>With Site Inspection</b>	\$493
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<b>Site Inspection &amp; Proposal Area Greater than 1ha</b>	\$920
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<b>Municipal and County Inquiries</b>	Regular applicable fee (as above)
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**Property Clearance Letter (e.g. lawyer's inquiry):**

<b>Standard</b>	\$160
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<b>Rush (response required within 5 business days)</b>	\$275
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**Municipal Drains:**

<b>New Municipal Drain Review</b>	\$920
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**Municipal Drain Maintenance Review:**

<b>Without Site Inspection</b>	\$280
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<b>With Site Inspection</b>	\$493
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**Other Review Fees:**

<b>Stormwater Management Plan Review</b>	\$135 per lot or large block, plus surcharge where applicable
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<b>Engineering Report Review (per report)</b>	\$594
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**Environmental Assessment Review:**

<b>Minor</b>	\$440
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<b>Major</b>	\$795
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<b>Aggregate Proposal Review</b>	\$4678
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<b>Commercial Renewable Energy Project Review</b>	2 times applicable permit application review fee
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<b>Conservation Projects</b>	One-half applicable permit application review fee
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***See examples and definitions on reverse side of this page.***

## EXAMPLES AND DEFINITIONS

*These are summarized descriptions for guidance to applicants. The SVCA determines the applicable fee and exemptions.*

### Permit Application for Watercourse and/or Shoreline Works:

- Minor:** Pond clean-outs equal to or less than 0.5 ha (1.2 acres); watercourse crossings (such as culverts) with an existing stream channel width equal to or less than 3.0 m (9.8 ft); maintenance and repair of existing on-stream structures; docks, boathouses and similar structures; streambank works equal to or less than 30.0 m (98.4 ft) in length; channel clean-outs.
- Standard:** Watercourse crossings (above or below the bed) with an existing stream channel width more than 3.0 m (9.8 ft) but less than 10.0 m (32.8 ft); streambank works more than 30.0 m (98.4 ft) but less than 60.0 m (196.9 ft) in length.
- Major:** New ponds; new dams; watercourse crossings (above or below the bed) with an existing stream channel width greater than 10.0 m (32.8 ft); modifications to existing structures (on-stream or connected to the watercourse) where the dimensions or use change substantially; streambank works that exceed 60.0 m (196.9 ft) in total linear length.
- Complex:** Projects that qualify as 'Complex Works' are determined by the SVCA on a project-specific basis and generally these projects require more SVCA review than for a typical Major Works project. As a guideline, a Complex Works project has an estimated cost of one million dollars or more, has multiple supporting reports submitted, and/or a relatively large geographical area is involved. Linear infrastructure projects are considered complex if sum of individual works permit applications would exceed complex application review fee (all similar works of a project are then covered by complex fee).

### Permit Application for Development and/or Alteration:

- Minor:** Buildings and structures with a floor area equal to or less than 30.0 m<sup>2</sup> (322.9 ft<sup>2</sup>); carports and non-habitable public structures; filling and/or site grading where the total quantity is 23.0 cu. m (30.1 cu yds) or more, but less than or equal to 765 cu. m (1000.6 cu yds); retaining walls where slope instability is not a significant concern; wetland or area of interference alterations that are linear (e.g. ditches).
- Standard:** Buildings and structures with a floor area more than 30.0 m<sup>2</sup> (322.9 ft<sup>2</sup>) but equal to or less than 278.9 m<sup>2</sup> (3002 ft<sup>2</sup>); filling and/or site grading where the total quantity is more than 765 cu. m (1000.6 cu yds) but less than or equal to 1530 cu. m (2001.2 cu yds); retaining walls and similar structures where there is potential for slope instability.
- Major:** All buildings and structures with a floor area more than 278.9 m<sup>2</sup> (3002 ft<sup>2</sup>); filling and/or site grading where the total quantity is more than 1530 cu. m (2001.2 cu yds).
- Complex:** Projects that qualify as 'Complex Works' are determined by the SVCA on a project-specific basis and generally these projects require more SVCA review than for a typical Major Works project. As a guideline, a Complex Works project has an estimated cost of one million dollars or more, has multiple supporting reports submitted, and/or a relatively large geographical area is involved. Linear infrastructure projects are considered complex if sum of individual works permit applications would exceed complex application review fee (all similar works of a project are then covered by complex fee).

## DEFINITIONS

**Development or Development Activity** includes new construction, reconstruction, additions, change of use, or increasing the number of dwelling units, for buildings or structures. Also includes placing or removing any material, such as fill or soil, or site grading. (This definition is condensed for the purpose of this Fee Schedule. For the full definition, see the Conservation Authorities Act, Sec (28) and Ontario Regulation 41/24).

**Floor area** is defined as the outside dimensions of the building or structure measured at the floor level nearest to the average surrounding ground surface. Buildings or structures with cantilevered or raised sections are measured at the floor level with the largest area. For a building or structure not completely enclosed by walls, the area is measured assuming total enclosure (except carports and non-habitable public structures which are classified as Minor Works regardless of size).

**Accessory Building** means a non-habitable, free-standing building that is greater than 15.0 m<sup>2</sup> (161.5 ft<sup>2</sup>) in floor area but less than 30.0 m<sup>2</sup> (322.9 ft<sup>2</sup>). Larger buildings are classified as Standard or Major Works.

**Secondary Building or Structure** means a non-enclosed deck, veranda, or porch.

**Conservation Project** means a project which the sole intent is to protect or enhance the natural environment and is proposed by, or is in partnership with, a recognized conservation or environmental organization. Determination of eligible projects is done on a case by case basis by the SVCA. SVCA projects may or may not be considered a Conservation Project.

**Engineering Report Review** (Geotechnical, Coastal, Environmental Impact Study, or Floodplain study etc.) when not accompanied by a planning application or a Complex Application.